

APPLICATION FOR SIGN PERMIT

Village of Sagaponack
PO Box 600
Sagaponack, NY 11962
631-537-0017 631-537-0612 (FAX)

Approval: Architectural & Historic
Preservation Review Brd
Date: _____

Application No: _____
Permit Fee: _____
Permit No: _____
Date Issued: _____

INSTRUCTIONS

- A. Form must be completed by typewriter or printed in ink.
B. Work covered by this application may not be started before permit is issued.
C. This application must be completed in every respect.
D. A site plan for a freestanding sign showing location and setbacks must be submitted with application.
E. If sign is to located on a structure, please show where on the structure the sign is to be located.
F. A drawing of the sign showing the proposed design along with the color scheme must be submitted with the application.

Date of Application: _____
Property Street Address: _____
Property Tax Map Number: _____

Owner of property: _____
Address of Owner: _____ Phone Number: _____

If owner is a corporation, give name, title and address of two officers:
Name _____ Name _____
Address _____ Address _____
Phone _____ Phone _____

Existing use of premises: _____
Number of signs currently existing on building: _____
Type of Proposed new sign: _____
Size of Proposed new sign: _____ L _____ W _____ sq ft
If the sign is freestanding, will it be:
double-sided _____ single-sided _____
Set back from property lines: _____ Height _____

Application is hereby made to the Building Department for the issuance of a Sign Permit in accordance with Village of Sagaponack Ordinance Chapter No. 245 , Article IV and all amendments thereto, for the construction of said sign(s). The applicant agrees to comply with all applicable laws, ordinances and regulations.

STATE OF NEW YORK,
COUNTY OF _____) ss:

_____ being duly sworn deposes and says that he/she is the
(Name of individual signing application)
owner named and is duly authorized to perform or have performed the said work and to make and file this application; that all statements contained in this application are true to the best of his knowledge and belief, and that the work will be performed in the manner set forth in the application and in the plans and specifications filed therewith.

Sworn to before me this
_____ day of _____, 20_____

Notary Public _____ County

Signature of Owner
Approved _____
Building Inspector